Dallas County Democratic Party



2025 Candidate Filing Packet



Who is this Packet For?

This packet is intended for **Democratic candidates** running for partisan offices in Dallas County who are required to file with the Dallas County Democratic Party during the primary election cycle.

These offices include:

- County Commissioner
- Justice of the Peace
- Constable
- County Judge
- County Clerk
- District Clerk
- County Sheriff
- County Tax Assessor-Collector
- County Treasurer
- County Court-at-Law Judges
- County Criminal Court Judges
- Probate Court Judges
- Some State Representatives and State Senators

⚠ Candidates for <u>federal or statewide offices</u> do **NOT** file with the DCDP. They must file with the Texas Democratic Party or the Secretary of State.

1. This packet also **DOES NOT** apply to candidates for nonpartisan offices such as City Council, Mayor, or School Board, which file through local municipalities or ISDs.



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Attached:

Candidate Application Form (3 pages)

- Application
- Official Instructions
- Filing Fees

Form CTA (2 pages)

- Campaign Treasurer Appointment Form
- Modified Reporting Form (optional)

Valid Petition Page

(1 is provided, you will need to print more)



How to File for the Democratic Primary in Dallas County

A Step-By-Step Guide for Candidates



Official Guide

Before you File:



 □ Check Your Eligibility by visiting www.sos.state.tx.us



Pay the filing fee (visit QR code above for amount)

Submit a valid petition (see step 2)

☐ Appoint a Campaign Treasurer

please refer to page #5 for directions on this process

Important Dates:



Filing Opens: Nov 8, 2025

• Filing Deadline: Dec 8, 2025

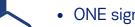
To contact DCDP with any questions, please email dcdp@dallasdemocrats.org

Collecting Signatures for Valid Petition

check www.sos.state.tx.us for number of signatures required



Signature Requirements:



2

- ONE signature per voter per office
- Name is clearly printed alongside signature
- MUST include address: including street (or mail address if no street address), city, Texas, and ZIP (zip omitted doesn't invalidate)
- Voter must be resident of Dallas County
- MUST include Date of Birth OR Voter Registration Number (VUID)
- MUST include Date Signed
 - * See page #6 for example

Make Copies of your signatures!



For your records, you will want to scan and/or copy your signatures before giving to the DCDP to file

File in Person with the DCDP



1 You must file your application and fee/petition IN PERSON with the DCDP

Bring:



- Completed Application for a Place on the Ballot
- Filing fee and/or petition with valid signatures
- Valid form of ID

Office hours for filing are:

Monday - Friday 10am - 4pm

Filing must be completed by December 8, 2025 at 6pm





How to Appoint a Campaign Treasurer

A Guide on Form CTA

What is Form CTA

- Required form to appoint a campaign treasurer
- Must be filed before you raise or spend any campaign funds
- Filing this form officially makes you a candidate under Texas law
 - ★ You may appoint yourself as your own treasurer

When to File

- Before paying a filing fee
- Before accepting any campaign contributions
- Before making any campaign
 expenditures, even from personal funds
- Before submitting an application for a place on the ballot

Where to File

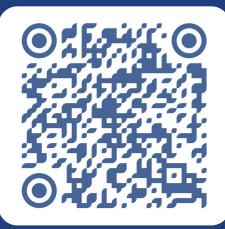
- County, precinct, or single-county district
 office → Dallas County Elections Department
- State-level office (e.g., State Rep,
 Governor) → Texas Ethics Commission
- School board or other local subdivision
 office → Clerk, secretary, or presiding
 officer of that entity

What to include

- Candidate and treasurer's full name,
 address, and phone number
- Office sought
- Candidate's signature acknowledging legal responsibilities
- (Optional) Checkbox to select Modified Reporting

Modified Reporting Option

- Allows you to skip pre-election and runoff reports if you raise and spend \$1,110 or less per election
- Must be selected on the back of Form CTA at least 30 days before the election
- Applies **separately** to each election (primary, runoff, general)
- Not available to state or county party chair candidates
- If you go over the \$1,110 limit:
 - File a report within 48 hours
 - Start filing regular reports for rest of election cycle



Scan for official guide





How to fill out the Petition Form

√ What counts - and what doesn't

Examples of a Disqualified Petition Line

Date Signed	Signature	Printed Name	Address	DOB OR VUID
	Jane Yoe	Jane Doe	123 Oak Lane Dallas, TX 12345	6/5/2025
6/7/2025	John Smilt	Through	3 Bluebonnet Dr. _Dallas, TX 12345	112233445
6/7/2025	Joe Citizen	Joe Citizen	44 Lonestar Dr.	2/3/1989
6 / 10 / 2025	A.C.	A.C.	987 Cactus Lane Dallas, TX 98765	10 / 31 / 1964

- X Date signed is in the wrong column, no DOB included
- X Printed name is illegible and scribbled through
- X Incomplete Address (without city or state info)
- X No full name is provided, only inititials

Examples of Correct Petition Lines

Date Signed	Signature	Printed Name	Address	DOB OR VUID
6/5/2025	Jane Doe	Jane Doe	123 Oak Lane Dallas, TX 12345	7 / 5 / 1975
6/7/2025	John Smilt	John Smith	3 Bluebonnet Dr. Dallas, TX 12345	112233445

- Date signed, complete address, and DOB/VUID are included
- Signature and full legible name is provided





^{*} PETITION EXAMPLES ARE NOT TO SCALE. PETITIONS MUST BE PRINTED ON LEGAL PAPER.

If viewing this form online, please go to the link below to access and print the official petition form.

* Note that official petition forms must be printed separately on legal paper.

click here

or

scan here

